

All HYO Parents,

These are some guidelines to abide by and give you an idea of expectations of you and your child.

1. Instructor will provide one weekly 30-minute lesson per assigned registered Huntsville Youth Orchestra student for a recommended 12 weeks (minimum 10 weeks). **All students must be enrolled in lessons.** If there are some students that are not enrolled in lessons, please contact the Lesson Coordinator.
2. Payment will be \$15 per 30-minute lesson. The student will make payment to the instructor prior to the beginning of each lesson.

Payment	Amount of Time	Recommended for:
\$15	30 minutes	Beginners
\$22.50	45 minutes	Philharmonic
\$30	1 hour	Chamber

3. If payment is **3 weeks** past due, the Lesson Coordinator and HYO Conductor must be notified and lessons will be suspended until payment is received.
4. Each **student** is required to give **24-hour notice** if they will not be able to attend their lesson. If the student does not give notice or does not show, he/she will be responsible for payment of that lesson. If notice is given, the instructor will schedule a make-up time suitable to both parties. Likewise, **instructor** is required to give a 24-hour notice for cancellations or re-scheduling of a lesson. Exception being illness or emergency on the part of students or instructors the day of the lesson.
5. Periodic observation of lessons by HYO Conductor and/or SHSU Coordinator of Strings may be conducted. The instructor will be given notice of such observation.
6. Private lessons are an extension of the Huntsville Youth Orchestra. The instructors are to spend enough time on each new topic presented to the student both in class and in lessons.
7. Sign each of your child's practice logs.
8. The Lesson Coordinator will keep a record of each instructor's students and lesson times and also would be a "liaison" between the parent, instructor and student.

If you have any questions, please don't hesitate to ask any of the Conductors, Lesson Coordinator or Dr. Gjevre.

Parent-Private Teacher Contract 2018-2019

Please fill out a separate form for each child in your family

Parent's Signature: _____ Date: _____

Print Parents Name: _____

Student's First and Last Name: _____

Student's Instrument: _____

Previous Private Instructor _____

Would you like to stay with previous instructor? (if no private lesson instructor may change due to scheduling reasons) Yes No

Phone # _____ E-mail _____

Top 3 Preferred Lesson Days and Times:

1) _____ 2) _____ 3) _____

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